

# Kind ~ Creative ~ Connected



*We pay our respects to elders past, present and emerging.  
 We are proud to acknowledge Dja Dja Wurrung as the Traditional Owners of this Country.*

## DIARY DATES

### TERM 3

#### AUG

Thurs 1<sup>st</sup> Interschool Olympics GR 3-6  
 Mon 5<sup>th</sup>-Fri 9<sup>th</sup> ICAS Tech & writing  
 Tues 6<sup>th</sup> Debating Semi Finals  
 Mon 12<sup>th</sup>-Fri 16<sup>th</sup> ICAS English  
 Tues 13<sup>th</sup> Debating Final  
 Thurs 15 Parent/Teacher/Student interviews  
 Mon 19<sup>th</sup>-Fri 23<sup>rd</sup> ICAS Science & Spelling  
 Thurs 22<sup>nd</sup> 5/6 classes to DSC-Transition  
 Mon 26<sup>th</sup>-Fri 30<sup>th</sup> ICAS Maths

#### SEP

Sat 7<sup>th</sup> Trivia Night 6.30pm School Gym  
 Theme " Back to school"  
 Tues 10<sup>th</sup> DYPS School Council meeting 6.00pm  
 Divisional Athletics

**Tuesdays-Assembly in the Gym 2.30 pm**  
**Wednesday-Breakfast Program in SEA 8.30am**

Office Hours: 8.30am to 4.00pm

### 2024 TERM DATES

Term 3 15<sup>th</sup> July to 20<sup>th</sup> September  
 Term 4 7<sup>th</sup> October to 20<sup>th</sup> December

#### 2024 Pupil free days:

Wed 24<sup>th</sup> July Student Free Day

#### School hours/bell times:

School commences:	9.00am
Morning recess:	11.00am – 11.30am
Lunch:	1.30pm – 2.20pm
School Dismissal:	3.20pm

## SCHOOL TOURS

for prospective parents  
**WILL BE HELD EVERY FRIDAY**  
**10AM-11AM**  
**PHONE 5348 2480 TO BOOK**

## WE ARE A RESPECTFUL RELATIONSHIP SCHOOL

KIDS HELPLINE FOR YOUNG PEOPLE: 1800 551 800

HEADSPACE FOR TEENS: 1800 650 890

Sometimes talking about what has been happening in your life can bring up concerns, where you may need to seek extra support.



## WELCOME

Chris is our new crossing supervisor.  
 Please make sure to say hello when you see him.

## BACK TO SCHOOL

# TRIVIA NIGHT

AT DAYLESFORD PRIMARY SCHOOL GYM  
**Saturday September 7<sup>th</sup>**

**TICKETS ON SALE TERM 3 AT FRONT OFFICE**

6.30pm entry  
 Bell Rings at 7pm  
 Dismissal 11.30pm

18+ Canteen drinks at bar prices  
 food packages available

Tables of 10 ppl **\$25 per person**

### BACK TO SCHOOL DRESS UP

Silent Auction, lots of games to play,  
 school themed trivia, best dressed and so much more!  
**Bring lots of Gold Coins**

Raising money to go towards a new play space for students

## PRINCIPAL'S REPORT

### Welcome to term three!

Welcome back to school for term three! It is wonderful having staff and students back for another great term. With the cold weather upon us, students are welcome to wear a jacket, beanie and gloves when outside.

### Interschool Olympics

Next Thursday Daylesford Primary School is hosting an interschool Olympics competition for students in grades three to six. The day has shaped up wonderfully and will be a fun, social day with lots of great activities planned. A limited canteen will be available. More information will come home with students early next week.

Ali McHalliwell  
Principal

Trudi Blick  
Assistant Principal

## DEBATING



All 3 teams won their heats at the Royal South Street competition. 24 teams competed, the top 4 will go through to the semi-final. We will find out next week if any of our teams have made it through.

Term 3 2024 No.12 Thursday 25<sup>th</sup> July



### Book club is an important fundraiser for our school.

Every time a family purchases books through Book Club the school receives books for our school library. Over the years Book Club has been operating, hundreds of books have been received and our school library would not be the wonderful resource it is for our children's learning. Catalogues will be distributed to students at the beginning of each term.

Forms have been distributed to students. Alternatively, you can view the catalogue via the link below:

<https://www.scholastic.com.au/media/5791/bc121.pdf>

The final date for return is  
**Friday 2nd AUGUST 2024.**

**SCHOLASTIC**

## Book Club LOOP

for Parents

**LOOP** is the Scholastic Book Club  
Linked Online Ordering & Payment platform for parents.

To order and pay for Scholastic Book Club by credit card visit:  
[www.scholastic.com.au/LOOP](http://www.scholastic.com.au/LOOP)

GET IT ON  
Google play

Download on the  
App Store

Items can be ordered online via "the Loop" or through the school office. Please ensure form has child's name, and correct money for items ordered enclosed, if returning to the school

## THANK YOU

The Surley Goat generously donated  
**\$320**  
From "The 10th St Steak Club" night

# KITCHEN GARDEN

## 1/2C



### For your Information – Excursion Permission

Permission to attend excursions must be received by returning a signed form, a handwritten permission note or electronic permission as per DEET policy.

### Late Arrival and Early Departure

Students being dropped off late to school must be signed in at the Compass kiosk at the office under parent supervision and a yellow "LATE PASS" is to be taken to hand to the teacher.

In the case of early departure from school a reminder for parent to sign out at the Compass Kiosk at the office and take a blue Early Leavers Pass with you to collect your child

# TRIVIA NIGHT UPDATE

Platters from Winespeake are now available for pre order when you purchase your tickets from the office.

Small (\$55) generously feeds 2-4 people.

Large (\$110) generously feeds 4-8 people. These will be delivered to your table on the night.

Take the stress out of trying to decide what food to bring on trivia night!



Available @ Double 'C' Jeanery  
Shower proof fleece Jacket



With DPS Logo

# HAPPY BIRTHDAY

Birthday wishes to the following students & staff who have their birthdays in

## JULY

### STUDENTS

Vaughn	34P	Phoebe	56H
Brynie	56E	Georgie	56K
Willow	34S	Capri	12D
Wynter	12D	Zoe	12K
Sasha	0FW	Indie	12C
Ivy	12K	Violet	34P
Aidan	34S	Jai	56H

### STAFF

Karen 12K



**STATE SCHOOLS' RELIEF**

## 2024 Prep CSEF Uniform Package



Applications for the 2024 Prep CSEF Uniform Package are **now open** and can be placed via our [online application portal](#).

Information sheets for families, plus the order form, can be found on our [website](#) and downloaded as required.

#### Please note the following.

- All vouchers have an expiry and must be redeemed before the expiration date
- All applications for this package will **close at the end of Term 3, 2024**

In order for a student to be eligible to receive the 2024 Prep Uniform Package the student must be a Camps, Sports and Excursion Fund (CSEF) recipient. To find out more, visit the [Department of Education & Training website](#).

Should you have any questions about this package, please contact our Customer Service team on 8769 8400 between the hours of 8.30am - 4.30pm, Monday to Friday or email us at [contact@ssr.net.au](mailto:contact@ssr.net.au)

## CONVEYANCE ALLOWANCE

### Are you eligible?

For students to be eligible for a conveyance allowance they must:

- Be aged over five by 30<sup>th</sup> April 2023.
- Live more than 4.8km by the **shortest practicable** route from the nearest bus stop, and be enrolled at the nearest government school

Term 3 2024 No.12 Thursday 25<sup>th</sup> July

## STUDENT / COMMUNITY ACTIVITIES

# Youth Mental Health First Aid Training

Delivered by a licensed instructor with Mental Health First Aid Australia

FREE

Blended model of online & in-person learning.

**Essential training for adults supporting young people.**

Equips adults who teach, care for, or support young people with the knowledge, skills, and confidence to recognise, understand and respond to a young person experiencing a mental health problem or mental health crisis.

Any adult (18+) can attend.

9:30am -5pm Sunday August 11

@ The Warehouse - Clunes

## \*\*Daylesford Karate Club\*\*

### Unlock Your Potential with Karate!

Are you ready to embark on a journey of strength, discipline, and confidence? Join our dynamic karate classes at Daylesford Karate Club and discover the power within you!

#### \*\*Why Choose Us?\*

**\*\*Seasoned Instructor:\*\*** Learn from a dedicated black belt instructor committed to your progress.

**\*\*Comprehensive Training:\*\*** Master traditional techniques and modern self-defense skills.

**\*\*Holistic Development:\*\*** Build physical fitness, mental focus, and emotional resilience.

**\*\*Supportive Community:\*\*** Connect with fellow students in a welcoming and encouraging environment.

**\*\*Location:\*\*** Daylesford Karate Club trains in the Daylesford Primary School Gym.

**\*\*Schedule:\*\*** Classes are held on Tuesday and Thursday nights, with the first class starting at 5:30 PM.

Contact Heather at 0417108757 to book your introductory session. Whether you're a beginner or looking to advance your skills, Daylesford Karate Club offers a place for everyone to grow. Take the first step towards empowerment and enroll now!

Unleash your potential with karate—where strength meets serenity!

# VOLLEYBALL AT THE ARC

Volleyball for Junior, grade 6 students restarts this year on Monday 5th February at 6 pm.

This follows on from last year's School program and tournament at the ARC Smith St Daylesford (Daylesford College)

The competitions are also run by Victorian State Junior Coach Colin Priest and his band of coaches.

Our adult Social Division competition will start on the following Monday 12th February at 7 pm.

So let everyone know and bring along your friends, learn some skills, get a little bit fit and most of all have some great FUN.

Colin Priest  
0447487674

## Ballarat Gem, Crystal, Mineral & Fossil Show.



Date: 17<sup>th</sup> & 18<sup>th</sup> August 2024  
Time: 9.00 am to 4.00 pm Sat.  
9.00 am to 3.00 pm Sun.  
Entry: \$5, Children U12 Free  
(When Accompanied with an Adult)

Where: **Victoria Bowling Club**  
231 Victoria Street, Ballarat.  
"Access via Gent Street"



← Ballarat Melbourne →



**Demonstrations :**

- Silver Smithing
- Gem Faceting

**Food and Beverages available**

**Stalls Selling:**  
Minerals Specimens,  
Gems, Fossils, Beads,  
Jewellery, Findings etc.

## Foster Care

Information Sessions On Now

Foster Care is about creating a safe space for children in our community. Take the next step in becoming a foster carer with Cafs. Register to attend one of our upcoming carer information sessions today.



**REGISTER YOUR INTEREST**  
Visit [cafs.org.au](http://cafs.org.au) or call 1800 692 237



## EXCITING INDOOR SPORTS ACTIVITIES AT HEPBURN SHIRE ARC!



39 Smith Street Daylesford

Hepburn Shire Arts, Recreation and Cultural Centre (ARC) is thrilled to announce a line-up of exhilarating indoor sports activities that will get your heart racing and your spirits soaring! Whether you're a seasoned athlete or a beginner looking to have a blast, we've got something for everyone.

### VOLLEYBALL EXTRAVAGANZA



Bump, set, spike! Dive into the thrilling world of Volleyball every Monday at 6 PM. Whether you're a seasoned pro or a first-timer, our friendly matches will have you laughing, sweating, and making new friends.

**MONDAYS AT 6 PM**  
6:00 PM - 7:00 PM Junior Competition  
7:00 PM - 8:00 PM Adult Competition

Reach out to Colin at 0447 487 674 to secure your spot on the court. Let's serve up some excitement!

### TANG SOO TAO MARTIAL ARTS



Unleash your inner warrior! Our Tang Soo Tao Martial Arts classes are a blend of discipline, strength, and tradition. Learn self-defence techniques, improve your focus, and build confidence. All ages and skill levels are welcome!

**TUESDAYS**  
4:00 PM - 4:45 PM Karate Kids  
5:30 PM - 6:30 PM Adults Martial Arts

**THURSDAYS**  
3:30 PM - 4:30 PM Teen's Self Defence/Fitness  
4:30 PM - 5:30 PM Women's Self Defence/Fitness

Call Damien at 0428 994 859 to kick-start your martial arts journey. Get ready to break a sweat!

### BASKETBALL CLINICS



Calling all ballers! Join our high-energy Basketball Clinics every Wednesday at 4 PM. Whether you're perfecting your jump shot or just learning the basics, our skilled coach will guide you through drills, teamwork, and friendly competition.

**WEDNESDAY AT 4PM**  
4:00 PM - 5:00 PM Aged 10 & under  
5:00 PM - 6:00 PM Aged 11 & over

Contact Tegan at 0402 550 450 to reserve your spot. Don't miss out on the fun!

For more information:

(03) 5348 3569 admin@dncentre.org.au  
<https://daylesfordarc.com.au>

Join us at Hepburn Shire ARC and let's turn sweat into smiles



## Daylesford Autism Parent Connection

The Daylesford Autism Parent Connection Group is a friendly, relaxed group of parents and carers who come together for information sharing, social connection, and peer support.

**Dates:** June 20 Sept 19  
July 18 Oct 17  
Aug 15 Nov 21  
Dec TBC

**Times:**  
10.00 am – 11.00 am

**Venue:**  
The Mill Cafe & Larder  
The Amazing Mill Markets, Daylesford  
105 Central Springs Rd, Daylesford

**How Much Does it Cost?**  
Coffee, tea, etc. at café prices.

The group is for parent/guardian carers of children (0 - 18 yrs) with an autism diagnosis or who exhibit significant traits of neurodiversity or ADHD.

It is a great opportunity to share your knowledge and experience and to gain new information about local services and events. Guest speakers may be invited attend. New members warmly welcomed.

The group will be meeting at 10am on the 3<sup>rd</sup> Thursday of the month at The Mill Cafe & Larder in the Amazing Mill Markets, Daylesford

The Pinarc Parent Support Program is supported by the Victorian Government.



P: 1800 PINARC (1800 746 272) | E: admin@pinarc.org.au | www.pinarc.org.au



## EVENT ALERT

### Trentham Winterfest – Friday 2 August

Embrace the winter chill at the first ever Trentham Winterfest, happening from 4pm to 8pm on Friday 2 August. Wander along High and Market Streets in the heart of Trentham, enjoying warming winter treats and special offers along the way. Expect vibrant light displays, mulled wine, a warming campfire, tasty street food, live music, art exhibitions and more.

Highlights of Winterfest include the following:

- Be mesmerised by a spectacular lightshow at [Hotel Trentham](#) as vibrant projections illuminate the historic façade and surrounding streets, with lighting provided by Australian Lighting & Sound. They'll also have live music out the front of the pub, along with a warming BBQ, serving up tasty German style street food.
- Feast on tasty treats and warming drinks all night long. Options include:
  - Savour tasty local goodies at [Trentham Food and Wine Company](#) who will be offering wine tastings and spiced cider, alongside local organic baked potatoes.
  - Feast on takeaway Pork and Fries Souvlaki or a Broad Bean Falafel from [Annie Smithers du Fermier](#) (from 6pm until sold out)
  - Trentham's own [Jinky's Food Truck](#) will offer an electrifying experience as they serve up Burgers, Beats and Laser Beams at Trentham's historic railway station.
  - Pop into Trentham's newest cellar door and wine bar, [Still Moon House](#), who will be open for dinner and drinks all evening.

- [Mr Peacock](#) will serve up tasty cocktails, pizzas and grazing plates (bookings highly recommended), while sister venue, [Trentham General](#) will offer mulled wine, espresso martinis and pizzas (no bookings, walk-ins only).
- Warm up beside the fireplace as you sip on a winter cocktail or mulled wine at the [Cosmopolitan Hotel](#). They'll also be lighting up their exterior, with plenty of warming candles inside.
- [The Green Store](#) will transform into an Aurora Borealis themed winter wonderland, featuring light projected window displays, face painting, free infrared sauna samplings, s'mores and spiced tea. They will also host a mini book launch and book signing for the just released *The Medicinal Garden* by local author Caroline Parker, also known as [@thecottageherbalist](#).
- [Little Gallery](#) is set to light up with the glow of shimmering light for the grand opening of the annual Winter Show fundraising exhibition. This event will kick start at 5.30pm, unveiling 16 talented local artists from within Daylesford and the Macedon Ranges, with nibbles and drinks provided. Glow sticks and human butterflies with giant wings will entertain visitors outside the gallery.

Trentham's Town Square will be lit up with bright neon lights, as will [Belle Property Trentham](#). Coloured lanterns will fill the windows at [Laurent Hair](#), a white snow scene will light up [Folk Home](#), while the newly

## Learn Karate and Self-Defence!


Where: The Mechanics Trentham

When: Tuesday and Thursday

Beginners and kids class (under 12yo)  
6:00pm – 7:00pm


Teens and Adults  
6:45pm – 8:15pm

Contact: Mark Stephens – 0427945245  
To register visit [www.junseikan.com.au](http://www.junseikan.com.au)

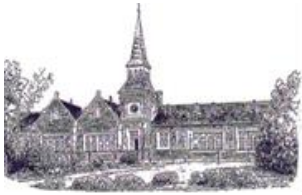


日本伝拳法剛柔流順晴館

NIPPON DEN KEMPO GOJU RYU JUNSEIKAN INTERNATIONAL



For ages 6 years and older  
Families Welcome!



## CHILD SAFETY and WELLBEING POLICY

Daylesford Primary School

Yandoit Primary School

*Kind~Creative~Connected*



**Help for non-English speakers**

If you need help to understand this policy, please contact Daylesford primary School office on 53482480.

### ***Purpose***

The Daylesford and Yandoit Primary schools Child Safety Policy demonstrates our schools commitment to creating and maintaining a child safe and child-friendly organisation, where children and young people are safe and feel safe.

This policy provides an overview of our schools approach to implementing [Ministerial Order 1359](#) (PDF, 363KB) which sets out how the Victorian Child Safe Standards apply in school environments.

It informs our school community of everyone's obligations to act safely and appropriately towards children and guides our processes and practices for the safety and wellbeing of students across all areas of our work.

### ***Scope***

**This policy:**

- applies to all school staff, volunteers and contractors whether or not they work in direct contact with students. It also applies to school council members where indicated.
- applies in all physical and online school environments used by students during or outside of school hours, including other locations provided by for a student's use (for example, a school camp) and those provided through third-party providers
- should be read together with our other child safety and wellbeing policies, procedures, and codes – refer to the related school policies section below.

### ***Definitions***

The following terms in this policy have [specific definitions](#):

- child
- child safety
- child abuse
- child-connected work
- child-related work
- school environment
- school boarding environment
- school staff
- school boarding premises staff
- school governing authority
- school boarding premises governing authority
- student
- volunteer.

### ***Statement of commitment to child safety***

Daylesford and Yandoit primary schools are child safe organisations which welcomes all children, young people and their families.

We are committed to providing environments where our students are safe and feel safe, where their participation is valued, their views respected, and their voices are heard about decisions that affect their lives. Our child safe policies, strategies and practices are inclusive of the needs of all children and students. We have no tolerance for child abuse and take proactive steps to identify and manage any risks of harm to students in our school environments.

We promote positive relationships between students and adults and between students and their peers. These relationships are based on trust and respect.

We take proactive steps to identify and manage any risk of harm to students in our school environment. When child safety concerns are raised or identified, we treat these seriously and respond promptly and thoroughly.

Particular attention is given to the child safety needs of Aboriginal students, those from culturally and linguistically diverse backgrounds, international students, students with disabilities, those unable to live at home, children and young people who identify as lesbian, gay, bisexual, trans and gender diverse, intersex and queer (LGBTIQ+) and other students experiencing risk or vulnerability. Inappropriate or harmful behaviour targeting students based on these or other characteristics, such as racism or homophobia, are not tolerated at our school, and any instances identified will be addressed with appropriate consequences.

Child safety is a shared responsibility. Every person involved in our school has an important role in promoting child safety and wellbeing and promptly raising any issues or concerns about a child's safety. We are committed to regularly reviewing our child safe practices, and seeking input from our students, families, staff, and volunteers to inform our ongoing strategies.

## ***Roles and responsibilities***

### **School leadership team**

Our school leadership team is responsible for ensuring that a strong child safe culture is created and maintained, and that policies and practices are effectively developed and implemented in accordance with Ministerial Order 1359.

Principals and assistant principals will:

- ensure effective child safety and wellbeing governance, policies, procedures, codes and practices are in place and followed
- model a child safe culture that facilitates the active participation of students, families and staff in promoting and improving child safety, cultural safety and wellbeing
- enable inclusive practices where the diverse needs of all students are considered
- reinforce high standards of respectful behaviour between students and adults, and between students
- promote regular open discussion on child safety issues within the school community including at leadership team meetings, staff meetings and school council meetings
- facilitate regular professional learning for staff and volunteers (where appropriate) to build deeper understandings of child safety, cultural safety, student wellbeing and prevention of responding to abuse
- create an environment where child safety complaints and concerns are readily raised, and no one is discouraged from reporting an allegation of child abuse to relevant authorities.

### **School staff and volunteers**

All staff and volunteers will:

- participate in child safety and wellbeing induction and training provided by the school or the Department of Education and Training, and always follow the school's child safety and wellbeing policies and procedures
- act in accordance with our Child Safety Code of Conduct <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au>
- identify and raise concerns about child safety issues in accordance with our Child Safety Responding and Reporting Obligations Policy and Procedures <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> including following the [Four Critical Actions for Schools](#)
- ensure students' views are taken seriously and their voices are heard about decisions that affect their lives
- implement inclusive practices that respond to the diverse needs of students.

### **School council**

In performing the functions and powers given to them under the *Education and Training Reform Act 2006*, school council members will:

- champion and promote a child safe culture with the broader school community
- ensure that child safety is a regular agenda item at school council meetings
- undertake annual training on child safety, NOTE: Child Safe Standards School Council Training slide presentation available on [PROTECT](#).



- approve updates to, and act in accordance with the Child Safety Code of Conduct to the extent that it applies to school council employees and members
- when hiring school council employees, ensure that selection, supervision, and management practices are child safe

### **Specific staff child safety responsibilities**

Daylesford and Yandoit primary schools have nominated a child safety champion (Assistant Principal) to support the Principal to implement our child safety policies and practices, including staff and volunteer training.

The responsibilities of the child safety champion are outlined at [Guidance for child safety champions](#). Our principal and child safety champion (Assistant principal) are the first point of contact for child safety concerns or queries and for coordinating responses to child safety incidents.

- The Principal is responsible for monitoring the school's compliance with the Child Safety and Wellbeing Policy. Anyone in our school community should approach the Principal if they have any concerns about the school's compliance with the Child Safety and Wellbeing Policy.
- Principal is responsible for informing the school community about this policy, and making it publicly available
- Other specific roles and responsibilities are named in other child safety policies and procedures, including the Child Safety Code of Conduct, Child Safety Responding and Reporting Obligations (including Mandatory Reporting) Policy and Procedures, and Child Safety Risk Register.

Our school has also established a Child Safety and Wellbeing Team and a Student Reference Group (Junior School Council) on child safety. The Child Safety and Wellbeing Team meet regularly to identify and respond to any ongoing matters related to child safety and wellbeing. The Student Reference Group (JSC) provides an opportunity for students to provide input into school strategies.

Our Risk Management Committee monitors the Child Safety Risk Register.

### ***Child Safety Code of Conduct***

Our Child Safety Code of Conduct sets the boundaries and expectations for appropriate behaviours between adults and students. It also clarifies behaviours that are not acceptable in our physical and online environments.

We ensure that students also know what is acceptable and what is not acceptable so that they can be clear and confident about what to expect from adults in the school.

The Child Safety Code of Conduct <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> also includes processes to report inappropriate behaviour.

### ***Managing risks to child safety and wellbeing***

At our school we identify, assess and manage risks to child safety and wellbeing in our physical and online school environments. These risks are managed through our child safety policy and wellbeing policy, procedures and practices, and in our activity specific risk registers, such as those we develop for off-site overnight camps, adventure activities and facilities and services we contract through third party providers for student use.

Our Child Safety Risk Register is used to record any identified risks related to child abuse alongside actions in place to manage those risks. Our school leadership team will monitor and evaluate the effectiveness of the actions in the Child Safety Risk Register at least annually.

### ***Establishing a culturally safe environment***

At Daylesford and Yandoit primary schools, we are committed to establishing an inclusive and culturally safe school where the strengths of Aboriginal culture, values and practices are respected.

We think about how every student can have a positive experience in a safe environment. For Aboriginal students, we recognise the link between Aboriginal culture, identity and safety and actively create opportunities for Aboriginal students and the Aboriginal community to have a voice and presence in our school planning, policies, and activities.

We have developed the following strategies to promote cultural safety in our school community:

- Begin events and meetings with a Welcome to Country or an Acknowledgement of Country as a standing agenda item. Use this as an opportunity to pause and reflect or open a discussion.
- Fly the Aboriginal and Torres Strait Islander flags on school grounds.
- Display plaques and signs to Acknowledge Country and Traditional Owners.
- Make Aboriginal voice part of decision making in matters that affect Aboriginal students. Be open to different ways of doing and expressing things.

- Celebrate the local Aboriginal community in communications with students, staff, volunteers and families. Share information through school newsletters, school assemblies, parent information nights.
- Lead on safety and inclusion for all Aboriginal students and their families. Learn more about Aboriginal histories and cultures, both locally and across Australia. Speak with respect and confidence about Aboriginal culture, knowledge systems and people.
- Build schoolwide knowledge of Aboriginal histories, cultures, perspectives, values, skills and attitudes.

## ***Student empowerment***

To support child safety and wellbeing at Daylesford and Yandoit primary schools we work to create an inclusive and supportive environment that encourages students and families to contribute to our child safety approach and understand their rights and their responsibilities.

Respectful relationships between students are reinforced and we encourage strong friendships and peer support in the school to ensure a sense of belonging implementing our whole school approach to Respectful Relationships, our student Code of Conduct and our school values.

We inform students of their rights through our whole school approach to Respectful Relationships and give them the skills and confidence to recognise unsafe situations with adults or other students and to speak up and act on concerns relating to themselves or their peers. We ensure our students know who to talk to if they are worried or feeling unsafe and we encourage them to share concerns with a trusted adult at any time.

Students and families can also access information on how to report concerns from our school office.

When the school is gathering information in relation to a complaint about alleged misconduct or abuse of a child, we will listen to the complainant's account and take them seriously, check our understanding of the complaint, support the student and keep them (and their parents and carers, as appropriate) informed about progress.

## ***Family engagement***

Our families and the school community have an important role in monitoring and promoting children's safety and wellbeing and helping children to raise any concerns.

To support family engagement at Daylesford and Yandoit primary schools, we are committed to providing families and community with accessible information about our school's child safe policies and practices and involving them in our approach to child safety and wellbeing.

We will create opportunities for families to have input into the development and review of our child safety policies and practices and encourage them to raise any concerns and ideas for improvement.

We do this by:

- through newsletters, school council, subcommittees of school council, student, staff, and parent meetings
- all of our child safety policies and procedures will be available for students and parents at <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> and at our front office.
- Newsletters will inform families and the school community about any significant updates to our child safety policies or processes, and strategies or initiatives that we are taking to ensure student safety.
- PROTECT Child Safety posters will be displayed across the school

## ***Diversity and equity***

As a child safe organisation, we celebrate the rich diversity of our students, families and community and promote respectful environments that are free from discrimination. Our focus is on wellbeing and growth for all.

We recognise that every child has unique skills, strengths and experiences to draw on.

We pay particular attention to individuals and groups of children and young people in our community with additional and specific needs. This includes tailoring our child safety strategies and supports to the needs of:

- Aboriginal children and young people
- children from culturally and linguistically diverse backgrounds
- children and young people with disabilities
- children unable to live at home or impacted by family violence
- international students
- children and young people who identify as LGBTIQ+.

Our Student Wellbeing and Engagement Policy <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> provides more information about the measures we have in place to support diversity and equity.

## ***Suitable staff and volunteers***

At Daylesford and Yandoit primary schools, we apply robust child safe recruitment, induction, training, and supervision practices to ensure that all staff, contractors, and volunteers are suitable to work with children.

## Staff recruitment

When recruiting staff, we follow the Department of Education and Training's recruitment policies and guidelines, available on the Policy and Advisory Library (PAL) at:

- [Recruitment in Schools](#)
- [Suitability for Employment Checks](#)
- [School Council Employment](#)
- [Contractor OHS Management](#).

When engaging staff to perform child-related work, we:

- sight, verify and record the person's Working with Children clearance or equivalent background check such as a Victorian teaching registration
- collect and record:
  - proof of the person's identity and any professional or other qualifications
  - the person's history of working with children
  - references that address suitability for the job and working with children.
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## Staff induction

All newly appointed staff will be expected to participate in our child safety and wellbeing induction program. The program will include a focus on:

- the Child Safety and Wellbeing Policy (this document)
- the Child Safety Code of Conduct
- the Child Safety Responding and Reporting Obligations (including Mandatory Reporting) Policy and Procedures and
- any other child safety and wellbeing information that school leadership considers appropriate to the nature of the role.

## Ongoing supervision and management of staff

All staff engaged in child-connected work will be supervised appropriately to ensure that their behaviour towards children is safe and appropriate.

Staff will be monitored and assessed to ensure their continuing suitability for child-connected work. This will be done by regular performance reviews

Inappropriate behaviour towards children and young people will be managed swiftly and in accordance with our school and department policies and our legal obligations. Child safety and wellbeing will be paramount.

## Suitability of volunteers

All volunteers are required to comply with our Volunteers Policy <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> which describes how we assess the suitability of prospective volunteers and outlines expectations in relation to child safety and wellbeing induction and training, and supervision and management.

## *Child safety knowledge, skills and awareness*

Ongoing training and education are essential to ensuring that staff understand their roles and responsibilities and develop their capacity to effectively address child safety and wellbeing matters.

In addition to the child safety and wellbeing induction, our staff will participate in a range of training and professional learning to equip them with the skills and knowledge necessary to maintain a child safe environment.

Staff child safety and wellbeing training will be delivered at least annually and will include guidance on:

- our school's child safety and wellbeing policies, procedures, codes, and practices
- completing the [Protecting Children – Mandatory Reporting and Other Legal Obligations](#) online module annually
- recognising indicators of child harm including harm caused by other children and students
- responding effectively to issues of child safety and wellbeing and supporting colleagues who disclose harm
- how to build culturally safe environments for children and students
- information sharing and recordkeeping obligations
- how to identify and mitigate child safety and wellbeing risks in the school environment.

Other professional learning and training on child safety and wellbeing, for example, training for our volunteers, will be tailored to specific roles and responsibilities and any identified or emerging needs or issues.

## **School council training and education**

To ensure our school council is equipped with the knowledge required to make decisions in the best interests of student safety and wellbeing, and to identify and mitigate child safety and wellbeing risks in our school environment, the council is trained at least annually. Training includes guidance on:

- individual and collective obligations and responsibilities for implementing the Child Safe Standards and managing the risk of child abuse
- child safety and wellbeing risks in our school environment
- Daylesford and Yandoit primary schools child safety and wellbeing policies, procedures, codes and practices

## ***Complaints and reporting processes***

Daylesford and Yandoit primary schools foster a culture that encourages staff, volunteers, students, parents, and the school community to raise concerns and complaints. This makes it more difficult for breaches of the code of conduct, misconduct or abuse to occur and remain hidden.

We have clear pathways for raising complaints and concerns and responding and this is documented in our school's Complaint Policy. The Complaints Policy can be found at <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au>

If there is an incident, disclosure, allegation or suspicion of child abuse, all staff and volunteers (including school council employees and homestay providers) must follow our Child Safety Responding and Reporting Obligations Policy and Procedures <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> Our policy and procedures address complaints and concerns of child abuse made by or in relation to a child or student, school staff, volunteers, contractors, service providers, visitors or any other person while connected to the school.

As soon as any immediate health and safety concerns are addressed, and relevant school staff have been informed, we will ensure our school follows:

- the [Four Critical Actions](#) for complaints and concerns relating to adult behaviour towards a child
- the [Four Critical Actions: Student Sexual Offending](#) for complaints and concerns relating to student sexual offending

Our Student Wellbeing and Engagement Policy <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> and Bullying Prevention Policy <http://daylesps.vic.edu.au/> , <http://yandoit.ps.vic.gov.au> cover complaints and concerns relating to student physical violence or other harmful behaviours.

## ***Communications***

Daylesford and Yandoit primary schools are committed to communicating our child safety strategies to the school community through:

- ensuring that key child safety and wellbeing policies are available on our website including the Child Safety and Wellbeing Policy (this document), Child Safety Code of Conduct, and the Child Safety Responding and Reporting Obligations (including Mandatory Reporting) Policy and Procedure
- displaying PROTECT posters around the school
- updates in our school newsletter
- ensuring that child safety is a regular agenda item at school leadership meetings, staff meetings and school council meetings.

## ***Privacy and information sharing***

Daylesford and Yandoit primary schools collect, use, and disclose information about children and their families in accordance with Victorian privacy laws, and other relevant laws. For information on how our school collects, uses and discloses information refer to: [Schools' Privacy Policy](#).

## ***Records management***

We acknowledge that good records management practices are a critical element of child safety and wellbeing and manage our records in accordance with the Department of Education and Training's policy: [Records Management – School Records](#)

## ***Review of child safety practices***

At Daylesford and Yandoit primary schools, we have established processes for the review and ongoing improvement of our child safe policies, procedures, and practices.

We will:

- review and improve our policy every 2 years or after any significant child safety incident
- analyse any complaints, concerns, and safety incidents to improve policy and practice
- act with transparency and share pertinent learnings and review outcomes with school staff and our school community.

## ***Related policies and procedures***

This Child Safety and Wellbeing Policy is to be read in conjunction with other related school policies, procedures, and codes. These include our:

- Bullying Prevention Policy
- Child Safety Responding and Reporting Obligations Policy and Procedures
- Child Safety Code of Conduct
- Complaints Policy
- Digital Learning Policy
- Inclusion and Diversity Policy
- Student Wellbeing and Engagement Policy
- Visitors Policy
- Volunteers Policy

## **Related Department of Education and Training policies**

- [Bullying Prevention and Response Policy](#)
- [Child and Family Violence Information Sharing Schemes](#)